



CITY OF CLEARLAKE

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**REGULAR MEETING OF
CLEARLAKE CITY COUNCIL &
REDEVELOPMENT SUCCESSOR AGENCY
CLEARLAKE CITY HALL COUNCIL CHAMBERS
14050 OLYMPIC DRIVE
CLEARLAKE, CA 95422**

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which allows Council Members to attend City Council meetings telephonically. Please be advised that some, or all, of the Clearlake City Council Members may attend this meeting telephonically.

Furthermore, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which waives the mandate of public, in-person accessibility to Council meetings provided there are other means for the public to participate. **Effective immediately** and continuing only during the period in which state or local public health officials have imposed or recommended social distancing measures, the Clearlake City Council meetings will be viewable via livestreaming on the City of Clearlake's YouTube Channel https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA and the public may participate through Zoom <https://clearlakeca.zoom.us/j/98535943790>.

Balancing the health risks associated with COVID-19, while appreciating the public's right to conduct the people's business in a transparent and open manner, the City wants you to know that you can submit your comments and questions in writing for City Council consideration by sending them to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us. You can also visit our Town Hall site and submit written comments through our portal at https://www.opentownhall.com/portals/327/forum_home. To give the City Council adequate time to review your questions and comments, please submit your written comments prior to 4:00 p.m. on Thursday, November 5th.

This meeting, and any future meetings while under a declared emergency, **will not** be viewable in person. You may view the meeting live on YouTube at the City of Clearlake's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) or "**Lake County PEG TV Live Stream**" at <https://www.youtube.com/user/LakeCountyPegTV/featured>.

THURSDAY	NOVEMBER 5, 2020	5:30 P.M.
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CLOSED SESSION:

- (1) CONFERENCE WITH REAL PROPERTY NEGOTIATOR: Pursuant to Government Code Section 54956.8:** Property: Owned by R/M Clearlake; Location: 15970 Dam Road, Clearlake; City negotiator: City Manager Alan Flora; Negotiating party: R/M Clearlake; Under negotiation: Price and Terms of Payment.

THURSDAY	NOVEMBER 5, 2020	6:00 P.M.
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ROLL CALL:

- _____ Mayor Russ Cremer
- _____ Vice Mayor Dirk Slooten
- _____ Councilmember Phil Harris
- _____ Councilmember Joyce Overton
- _____ Councilmember Russell Perdock

PLEDGE OF ALLEGIANCE

INVOCATION/MOMENT OF SILENCE: The City Council invites members of the clergy, as well as interested members of the public in the City of Clearlake, to voluntarily offer an invocation before the beginning of its meetings for the benefit and blessing of the City Council. This opportunity is voluntary and invocations are to be less than three minutes, offered in a solemn and respectful tone, and directed at the City Council. Invocational speakers who do not abide by these simple rules of respect and brevity shall be given a warning and/or not invited back to provide a subsequent invocation for a reasonable period of time, as determined appropriate by the City. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City Council with, nor express the City Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the City Council's respect for the diversity of religious denominations and faiths represented and practiced among the citizens of Clearlake. If a scheduled invitational speaker does not appear at the scheduled meeting, the Mayor will ask that the City Council observe a moment of silence in lieu of the invocation. More information about the City's invocation policy is available upon request by contacting the Administrative Services Director/City Clerk at (707) 994-8201x131 or via email at mswanson@clearlake.ca.us.

MEETING PROCEDURES:

All items on the agenda will be open for public comment before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the Administrative Services Director/City Clerk prior to the meeting date so that the material may be distributed to the City Council prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

During the November 5, 2020 City Council meeting, public comments will be accepted via email, via Zoom and through the City's Town Hall portal. If you would like to comment remotely, please follow the protocols below:

- The public may send comments via email to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us or via the City's Town Hall portal at https://www.opentownhall.com/portals/327/forum_home prior to the commencement of the Council meeting.
- Members of the public may also now view and comment on the meeting directly through Zoom <https://clearlakeca.zoom.us/j/98535943790>.

- Identify the subject you wish to comment on in your email’s subject line or in your Town Hall submission.
- Each public comment emailed to the Administrative Services Director/City Clerk will be read aloud by the Mayor or a member of staff for up to three minutes or will be displayed on a screen.
- Public Comment emails and Town Hall Public Comment submissions which are received after the beginning of the meeting on items not on the agenda will not be included in the record.

ADOPTION OF THE AGENDA (This is the time for agenda modifications.)

ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

PRESENTATIONS:

1. Presentation of November’s Adoptable Dogs
2. Presentation of Recognition of Five-Year and Twenty-Five Year Employees
3. Presentation of Appreciation to Trunk or Treat and “You’ve Been Boo’ed” Volunteers
4. Presentation by the Lake County Economic Development Corporation of the Small Business Program

PUBLIC COMMENT:

This is the time for any member of the public to address the City Council on any matter not on the agenda that is within the subject matter jurisdiction of the city. **The Brown Act, with limited exceptions, does not allow the Council or staff to discuss issues brought forth under Public Comment.** The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Council or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

Consent Items

Recommended Action

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| 5. Warrant Registers | Receive and file |
| 6. Lake County Vector Control District Board Minutes of September 9, 2020 | Receive and file |
| 7. Minutes of the October 1 st Meeting | Receive and file |
| 8. Continuation of Declaration of Local Emergency Issued on October 9, 2017 and Ratified by Council Action October 12, 2017 | By motion keep declaration of emergency active and set next review for the next Council meeting |
| 9. Continuation of Declaration of Local Emergency Issued on March 14, 2020 and Ratified by Council Action March 19, 2020 | By motion keep declaration of emergency active and set next review in sixty days |
| 10. Consideration of A Resolution Adopting the 5 th Amendment to the FY 2020/21 Budget (Resolution No. 2020-27) Appropriating | Adopt resolution |

Funding and Releasing the Self Insurance Reserve, Resolution No. 2020-56

11. Consideration of Resolution No. 2020-53, A Resolution of the City of Clearlake, approving a temporary street closure for the Annual Rotary of Clearlake - Christmas Dinner Adopt resolution
12. Award of contract for Design Services for the Public Works Shop Site Planning Phase I Waive the competitive bidding process pursuant to Clearlake Municipal Code Section 3-4.5 and authorize the City Manager to execute a contract with California Engineering Company for an amount not to exceed \$26,995.22
13. Adoption of Resolution 2020-57 Authoring the Application for and Receipt of Local Early Action Planning (LEAP) Grant Program Funds Adopt Resolution 2020-57 authorizing Application for and Receipt of California Department of Housing and Community Development (HCD or Department) Local Early Action Planning Grants Program (LEAP or Program) funds

BUSINESS:

14. Discussion and adoption of Joint Powers Agreement and Bylaws for California Intergovernmental Risk Authority, which permits the merger of Public Agency Risk Sharing Authority of California and the Redwood Empire Municipal Insurance Fund
Recommended Action: Adopt Joint Powers Agreement and Bylaws for the California Intergovernmental Risk Authority, which permits the merger or joining of the Public Agency Risk Sharing Authority of California and the Redwood Empire Municipal Insurance Fund
15. Discussion Regarding a Letter of Intent to Purchase a Portion of the Redbud Park Located at 14800 Ballpark Avenue, Clearlake
Recommended Action: Authorize the City Manager to Sign the Proposed Letter of Intent with King Management, LLC to Purchase a Portion of Redbud Park
16. Consideration of a Purchase and Sale Agreement with One Shot Mining Company, LLC for Property Located at 14885 Burns Valley Road, 14795 Burns Valley Road, 14760 Olympic Drive, 3334 Washington Street, 3359 Washington Street, and 3367 Washington Street, Clearlake
Recommended Action: Approve the Purchase and Sale Agreement with One Shot Mining Company, LLC, and authorize the City Manager to sign the agreement and other documents needed to close escrow
17. Consideration of Senior Planner Position and Modification to the Management Benefit Plan and Salary Schedule Update; Resolution No. 2020-56
Recommended Action: Adopt resolution

PUBLIC HEARING:

Notice to the Public

The City Council, when considering the matter scheduled for hearing, will take the following actions:

1. Open the Public Hearing

2. Presentations by Staff
3. Presentation by Applicant or Appellant (if applicable)
4. Accept Public Testimony
5. Applicant or Appellant Rebuttal Period (if applicable)
6. Close the Public Hearing
7. Council Comments and Questions
8. Council Action

Once the hearing is closed, no further public comment will be taken. If you wish to challenge in court any of the matters on this agenda for which a public hearing is to be conducted, you may be limited to raising only those issues, which you, or someone else, raised orally at the public hearing or in written correspondence received by the city at or before the public hearing.

Public hearings listed for continuance will be continued as noted and posting of this agenda serves as notice of continuance. Any matter not noted for continuance will be posted separately.

18. Consider Updates to the City of Clearlake Zoning Code (Chapter 18), Design Review Procedures and Design Standards (Continued from the October 15th, 2020 meeting)

Recommended Action: 1) Hold first reading of Ordinance No. 248-2020, An Amendment to Chapter 18 of the Clearlake Municipal Code Repealing and Replacing the Zoning Ordinance, read it by title only, waive further reading and set adoption for the November 5, 2020 meeting; 2) Adopt Resolution No. 2020-49 adopting the City's Design Review Procedures; and 3) Adopt Resolution No. 2020-50, adopting the City's Design Standards

CITY MANAGER AND COUNCILMEMBER REPORTS

FUTURE AGENDA ITEMS

ADJOURNMENT

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk, at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext. 131, or via email at mswanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

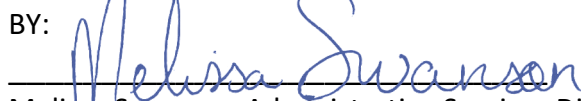
AGENDA REPORTS

Staff reports for each agenda item are available for review at www.clearlake.ca.us.

Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at www.clearlake.ca.us.

POSTED: November 2, 2020

BY:



Melissa Swanson, Administrative Services Director/City Clerk