



**CITY OF CLEARLAKE**

www.clearlake.ca.us

**SPECIAL MEETING OF  
 CLEARLAKE CITY COUNCIL &  
 REDEVELOPMENT SUCCESSOR AGENCY  
 CLEARLAKE CITY HALL COUNCIL CHAMBERS  
 14050 OLYMPIC DRIVE  
 CLEARLAKE, CA 95422**

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which allows Council Members to attend City Council meetings telephonically. Please be advised that some, or all, of the Clearlake City Council Members may attend this meeting telephonically.

Furthermore, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which waives the mandate of public, in-person accessibility to Council meetings provided there are other means for the public to participate. **Effective immediately** and continuing only during the period in which state or local public health officials have imposed or recommended social distancing measures, the Clearlake City Council meetings will be viewable via livestreaming on the City of Clearlake’s YouTube Channel [https://www.youtube.com/channel/UCTyifT\\_nKS-3woxEu1ilBXA](https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) and the public may participate through Zoom <https://clearlakeca.zoom.us/j/93812931104>.

Balancing the health risks associated with COVID-19, while appreciating the public’s right to conduct the people’s business in a transparent and open manner, the City wants you to know that you can submit your comments and questions in writing for City Council consideration by sending them to the Administrative Services Director/City Clerk at [mwsanson@clearlake.ca.us](mailto:mwsanson@clearlake.ca.us). You can also visit our Town Hall site and submit written comments through our portal at [https://www.opentownhall.com/portals/327/forum\\_home](https://www.opentownhall.com/portals/327/forum_home). To give the City Council adequate time to review your questions and comments, please submit your written comments prior to 10:00 a.m. on Monday, November 9th.

This meeting, and any future meetings while under a declared emergency, **will not** be viewable in person. You may view the meeting live on YouTube at the City of Clearlake’s YouTube Channel ([https://www.youtube.com/channel/UCTyifT\\_nKS-3woxEu1ilBXA](https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA)) or “**Lake County PEG TV Live Stream**” at <https://www.youtube.com/user/LakeCountyPegTV/featured>.

<b>MONDAY</b>	<b>NOVEMBER 9, 2020</b>	<b>11:00 A.M.</b>
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**ROLL CALL:**

- \_\_\_\_\_ Mayor Russ Cremer
- \_\_\_\_\_ Vice Mayor Dirk Slooten
- \_\_\_\_\_ Councilmember Phil Harris
- \_\_\_\_\_ Councilmember Joyce Overton
- \_\_\_\_\_ Councilmember Russell Perdock

**PLEDGE OF ALLEGIANCE**

**MEETING PROCEDURES:**

All items on the agenda will be open for public comment before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the Administrative Services Director/City Clerk prior to the meeting date so that the material may be distributed to the City Council prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

**During the November 9, 2020 City Council meeting, public comments will be accepted via email, via Zoom and through the City's Town Hall portal. If you would like to comment remotely, please follow the protocols below:**

- The public may send comments via email to the Administrative Services Director/City Clerk at [mswanson@clearlake.ca.us](mailto:mswanson@clearlake.ca.us) or via the City's Town Hall portal at [https://www.opentownhall.com/portals/327/forum\\_home](https://www.opentownhall.com/portals/327/forum_home) prior to the commencement of the Council meeting.
- Members of the public may also now view and comment on the meeting directly through Zoom <https://clearlakeca.zoom.us/j/93812931104>.
- Identify the subject you wish to comment on in your email's subject line or in your Town Hall submission.
- Each public comment emailed to the Administrative Services Director/City Clerk will be read aloud by the Mayor or a member of staff for up to three minutes or will be displayed on a screen.
- Public Comment emails and Town Hall Public Comment submissions which are received after the beginning of the meeting on items not on the agenda will not be included in the record.

## **BUSINESS:**

1. Consideration of Purchasing Mobile and Portable Radios for the Police Department; Resolution No. 2020-58  
**Recommended Action:** Adopt resolution
2. Consideration of the Sale of City-Owned Property Located at 15886 18<sup>th</sup> Avenue; Resolution No. 2020-59  
**Recommended Action:** Adopt resolution

## **ADJOURNMENT**

### **AMERICANS WITH DISABILITY ACT (ADA) REQUESTS**

If you need disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk, at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext. 131, or via email at [mswanson@clearlake.ca.us](mailto:mswanson@clearlake.ca.us) at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

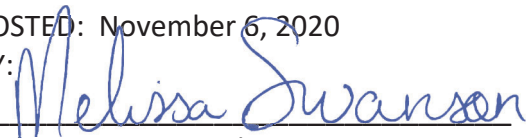
### **AGENDA REPORTS**

Staff reports for each agenda item are available for review at [www.clearlake.ca.us](http://www.clearlake.ca.us).

Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at [www.clearlake.ca.us](http://www.clearlake.ca.us).

POSTED: November 6, 2020

BY:

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is written in a cursive style and is positioned over a horizontal line.

Melissa Swanson, Administrative Services Director/City Clerk

# CITY OF CLEARLAKE

## CITY COUNCIL STAFF REPORT

MEETING OF: November 9, 2020

Agenda Item No.

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**Subject:** Consideration of Purchasing Mobile and Portable Radios for the Police Department; Resolution No. 2020-58. **Date:** November 5, 2020

**From:** Andrew White, Chief of Police

**Reviewed & Approved:**



**Recommended Action:** Adopt resolution.

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### ISSUE STATEMENT AND DISCUSSION:

The Police Department is requesting the City Council authorize the purchase of P25 mobile and portable radios. The Police Department utilizes two-way radio as the primary means to communicate with field personnel in both emergency and non-emergency situations. The replacement is necessary to meet new encryption mandates regarding disseminating sensitive criminal justice information and personal identifying information. The radios being replaced do not support the required encryption.

The proposed vendor, Command Communications, can provide refurbished mobile and portable radios that meet the department's requirements, are a fraction of the cost of new radios and include a two-year warranty. The radios will also be tested by the vendor to ensure they meet all manufacturer performance specifications. They will also take on trade-in, with credit and de-programming, radios being replaced in the patrol cars. The department is coordinating with Public Works to transfer some of these radios to replace aging radios in their vehicles.

Staff recommends the City Council waive competitive bidding and authorize the Chief of Police to purchase 42 mobile and 6 portable radios, with accessories, from Command Communications in an amount not to exceed \$47,175. Staff further recommends the City Council authorize staff to trade-in mobile radios being replaced. Due to the refurbished nature, the included warranty and the ability of the vendor to immediately provide products that meet all specifications of the department, staff is requesting City Council waive the competitive bidding process.

**FINANCIAL AND/OR POLICY IMPLICATIONS:**

The project cost of \$47,175 will be funded with existing appropriations within the Police Department's budget. The proposed action would support achieving the Council adopted goal: *Make Clearlake a statistically Safer City.*

**RESOLUTION NO. 2020-58**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE  
AUTHORIZING THE CHIEF OF POLICE TO PURCHASE RADIOS FROM  
COMMAND COMMUNICATIONS FOR THE POLICE DEPARTMENT**

**WHEREAS**, the Police Department's radio network is the primary means for officers to communicate in both emergency and non-emergency situations and the Department needs to acquire P25 mobile and portable radios with encryption to meet state and federal requirements; and

**WHEREAS**, Command Communication has refurbished radios for sale that have been tested to meet manufacturer performance specifications, meet all department needs and include a two-year warranty.

**NOW, THEREFORE BE IT RESOLVED** that the Chief of Police of the City of Clearlake is authorized to purchase mobile and portable radios and accessories from Command Communications in an amount not to exceed \$47,175.

**BE IT FURTHER RESOLVED** that the City Council of the City of Clearlake hereby waives the competitive formal bidding process pursuant to Clearlake Municipal Code Section 3-4.5; and

**BE IT FURTHER RESOLVED** that the City Council of the City of Clearlake hereby authorizes the Chief of Police to trade-in surplus mobile radios to Command Communications pursuant to Clearlake Municipal Code Section 3-4.10 as part of the purchase; and

**PASSED AND ADOPTED** by the City Council of the City of Clearlake, County of Lake, State of California, on this 9<sup>th</sup> day of November 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: \_\_\_\_\_

City Clerk

\_\_\_\_\_

Mayor

# CITY OF CLEARLAKE

## CITY COUNCIL STAFF REPORT

MEETING OF: November 9, 2020

Agenda Item No.

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**Subject:** Consideration of the Sale of City-Owned Property **Date:** November 6, 2020  
Located at 15886 18<sup>th</sup> Avenue; Resolution No.  
2020-59

**From:** Alan Flora, City Manager

**Reviewed & Approved:**



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**Recommended Action:** Adopt Resolution

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### **ISSUE STATEMENT AND DISCUSSION:**

In 2018, the City was deeded a 1,022 square foot, 2-bedroom, 1-bath single family dwelling with an attached garage on 18<sup>th</sup> Avenue due to a default on a Community Development Block Grant (CDBG) Home Rehabilitation loan by the homeowner. The original loan amount was \$117,000 at 3% interest which would have matured in 2023.

Staff placed the home up for sale on the open real estate market and received several offers. The proposed sale price is \$130,000, recouping the City's loan funds that were previously defaulted.

### **FINANCIAL AND/OR POLICY IMPLICATIONS:**

On adoption of the resolution, the City Manager will be authorized to complete the sale. No further financial or policy implications.

### **ATTACHMENTS:**

Resolution No. 2020-59

**RESOLUTION 2020-59**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE AUTHORIZING THE SALE OF CITY OWNED PROPERTY**

WHEREAS, the City of Clearlake has received an offer from James and Jacob Watson to buy the property identified in Exhibit A, APN #042-174-230; and

WHEREAS, the Planning Commission determined the conveyance of the property is consistent with the City's General Plan and exempt from environmental review at a duly noticed public meeting on November 3<sup>rd</sup>, 2020; and

WHEREAS, the City Council has considered this offer at a duly noticed public meeting on this date and found that the sale of the property is in compliance with the Community Development Block Grant guidelines.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clearlake that:

- (1) the offer on the property identified in Exhibit A is hereby accepted; and
- (2) the City Manager is hereby authorized to sell said property to James and Jacob Watson for \$130,000 and sign the necessary documents.

PASSED AND ADOPTED on this 9th day of November 2020 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Mayor, City of Clearlake

ATTEST:

\_\_\_\_\_  
City Clerk, City of Clearlake



Attachment 1: Site Map

