



City of Clearlake City Council Member Fact Sheet

The Clearlake City Council invites interested residents of Clearlake to apply for consideration of appointment to an unexpired City Council Member term ending November 2020.

QUALIFICATIONS:

Applicants **must** be a registered voter and a resident of the City of Clearlake.

DUTIES:

The City of Clearlake is a General Law city of the State of California operating under the Council/Manager Plan. The City Council has the following duties and responsibilities:

(a) Appointment of the City Manager and City Attorney. The City Council shall appoint the City Manager and the City Attorney. There should be an annual review for the City Manager and the City Attorney.

(b) Establishment of boards and appointment of members. The Council may appoint establish Boards, Commissions, and Committees, and by majority vote make appointments of members of all Boards, Commissions, and Committees.

(c) Legislative decisions. The Council is the legislative body; its members are the community's decision makers. Power is centralized in the elected City Council collectively and not in individual members of the Council. The City Council approves the budget and determines the public services. It focuses on the community's goals, major projects and such long term considerations as community growth, financing and strategic planning. The City Council hires a professional City Manager to carry out administrative responsibilities and supervises the City Manager's performance.

COMPENSATION:

City Council Members receive a monthly stipend of \$300 and optional health benefits.

CONFLICT OF INTEREST REPORTING:

Council Members are required to file, as public record, periodic Statements of Economic Interest disclosing interest in real property, business and investment and sources of income in compliance with requirements of the Political Reform Act.

Applications must be filed with the City Clerk no later than 5:00 P.M., June 4th, 2019.

The City Council will consider all applicants and make appointment at a Special City Council Meeting at 3:00 p.m. on June 6th, 2019 in the City Council Chambers located at 14050 Olympic Drive, Clearlake. For further information contact Melissa Swanson, City Clerk at 994-8201 Ext. 106 or mwsanson@clearlake.ca.us.



City of Clearlake

14050 Olympic Drive, Clearlake, California 95422
(707) 994-8201 Fax (707) 995-2653

City of Clearlake City Council Member Application

Please return the completed application to the City Clerk at the above address by
June 4, 2019 at 5:00 P.M.

Please be advised that the information on this form is a public record subject to disclosure upon request under the California Public Records Act.

Name: _____

Telephone: (Home) _____ (Work) _____ (Cell) _____

Email: _____

Street Address: _____

Mailing Address: _____

Occupation: _____

Employer: _____

Registered Voter? _____ Yes _____ No

Please provide a brief statement regarding what skills you would bring to the office of City Council Member if appointed:

FOR OFFICE USE ONLY

Received

By:

Please provide a brief summary of your education and work experience:

Name of City Commissions/Committees On Which You Have Served	No. of Years	Position(s) Held
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Name of County Commissions/Committees On Which You Have Served	No. of Years	Position(s) Held
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Can you attend daytime meetings (8:00 A.M. – 5:00 P.M.) Yes No

Can you attend evening meetings (After 5:00 P.M.) Yes No

A résumé reflecting experience, community activities, or other qualifications not listed above may be attached in order to assist the Council in evaluating your application (OPTIONAL).

I HEREBY CERTIFY UNDER PENALTY OF DISQUALIFICATION AND TERMINATION THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature: _____ Date: _____