

**CITY OF CLEARLAKE
FEE SCHEDULE effective JULY 1, 2019**

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Description	Cost
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Animal Control Fees

Acceptance of Deceased Animals for Disposal

Small - under 100 lbs.	90.00
Large - over 100 lbs.	120.00
Small (if dropped off)	60.00
Large (if dropped off)	85.00

Adoption Fees

Cats:	
\$100 Adoption/License +\$100 deposit refunded upon proof of spay/neuter	200.00
Dogs:	
\$115 Adoption/License +\$100 deposit refunded upon proof of spay/neuter	215.00

Dog License Fees

License Issued with Proof of Current Rabies Vaccination.	
With Proof of Spay & Neuter*	30.00
Specialized Animals - AKC, UKC, or Others as listed in Clearlake Municipal Code 7-10.3*	35.00
Service Animals (Excludes therapy animals)	No Fee
*Veterans eligible for \$5 discount w/ ID	
*Seniors (60+) eligible for \$5 discount w/ ID	

Euthanasia Fees (at vets)

Cats	Actual Cost
Dogs	Actual Cost

Kennel Permits (Annual Fee)

Prior to issuance of Kennel Permit - Use Permits, Zoning Verification and Neighbor Acknowledgements may be required.

5 - 7 Dogs	90.00
8 - 16 Dogs	150.00
16 + Dogs	225.00

Impound/Redemption Fees

Cats		20.00
Dogs	1st day	50.00
Board (Per Day)	ea. day after first day	8.00
Quarantine	10 days	220.00
Veterinarian		Actual Cost
Livestock		Actual Cost

Surrender Fees

No Livestock Accepted or Kept at Facility		
No Reduced Fee for Litters		
Cats	<u>dropped off</u>	<u>Picked up by City</u>
	40.00	75.00
Dogs	40.00	75.00

Flat Call out fee 35.00

Vicious Dog Hearing fee 150.00

Building Fees

building/fence re-inspection fee	32.00
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Building Permit Applications

Fence Permit	110.00
Building Permits - 2013 California Building Code Fee Schedule	100%
Other Permits - CBC	100%

Building Plan Check	100%
Building Plan Check Amendments	100%

California Building Standards Commission	
Building Standards Administration Special Revolving Fund Based on Permit Valuation	
Permit Valuation:	
\$1 - 25,000	1.00
\$25,001 - 50,000	2.00
\$50,001 - 75,000	3.00
\$75,001 - 100,000	4.00
Every \$25,000 or fraction thereof above \$100,000	Add \$1
Failure to obtain any required permits before work begins	5 X Permit Fee

Seismic Fees

i. Group R occupancies, as defined in the current Uniform Building Code, one to three stories in height, except hotels and motels, shall be assessed at the rate of ten dollars (\$10.00) per one hundred thousand dollars (\$100,000.00), with appropriate fractions thereof.

ii. All other buildings shall be assessed at the rate of twenty - one dollars (\$21.00) per one hundred thousand dollars (\$100,000.00) with appropriate fractions thereof.

iii. The fee shall be the amount assessed under paragraph 1. or 2., depending on building type, or fifty cents (\$0.50), whichever is the higher.

Mobile Home Park Fees

Mobile Home Park Annual Inspection Fee	40.00
	per site including the 1st unit, plus
	15.00
	per each additional unit on the site

Non-compliance re-inspection	30.00
	per site including the 1st unit, plus
	10.00
	for each additional unit on site

Mobile Home Park Annual Permit to Operate Fees	100%
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All fees for Mobile Home Parks Annual Permit to Operate and related fees shall be as set forth in the current Mobile Home Parks Act, Title 25, Section 1008, et seq.

Business License Fees

Licensing Period: October 1 through September 30

Number of Employees (FTE)	General License				
	Full Year	10/1 - 12/31	1/1 - 3/31	First Year Prorated 4/1 - 6/30	7/1 - 9/30
0 - 1		\$70.00	\$52.50	\$35.00	\$17.50
Over 1 - 5		\$90.00	\$67.50	\$45.00	\$22.50
Over 5 - 10		\$120.00	\$90.00	\$60.00	\$30.00
Over 10 - 25		\$150.00	\$112.50	\$75.00	\$37.50
Over 25 - 50		\$200.00	\$150.00	\$100.00	\$50.00
50 Plus		\$300.00	\$225.00	\$150.00	\$75.00

State mandated charge of \$1.00 will be added to all fees

Secondary License:	One-half (1/2) of the General License Fee
Seasonal License: (Christmas tree lots, pumpkin sales, etc.)	\$20.00 (no pro-ration)
Special Events: (Circus, carnival, etc.)	\$75.00 per day (+ \$35.00 for Planning Temp Use Permit)
Special Category:	
Beauty Shops	General License Fee Plus \$5.00 per booth
Real Estate	General License Fee Plus \$5.00 per commissioned employee
Flea Market	General License Fee Plus \$5.00 for each rental space
Penalty for late renewal	10% per month
Exempt License	Less than \$3,000 in gross retail sales for the tax or accounting year immediately preceding application Less than \$2,300 in gross receipts for the tax or accounting year immediately preceding application
Ordinance 150-2011 Application Fees	To Be Determined

Code Enforcement Fees

Abandoned Vehicle Abatement	
Voluntary Compliance (Gone Upon Arrival)	\$75.00
Voluntary Compliance (Removed By City)	\$125.00
Vehicle Abatement by City of Clearlake	\$205.00*
	*Plus storage fees to be paid directly to the tow company

Code Enforcement Hearing Fee	200.00
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Cultivation Permit Application Fee	250.00
Following Admin Cite for No Permit w/Code Enf Approval	500.00

Red Tagged Building Entry Permit	25.00
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Copying & Miscellaneous Fees

Publications & Maps

Budget	15.00
Business License Listing	10.00
Design & Construction Standards	10.00
Drainage Master Plan Study	15.00
General Plan Policies	25.00
General Plan Technical Background	10.00
General Plan Housing Element	20.00
General Plan Land Use Map	15.00
Lakeshore Drive Design Guidelines €D	10.00
Parks Master Plan	10.00
Redevelopment Plan	15.00
Redevelopment Five Year Implementation Plan	10.00
Sphere of Influence Study	10.00
Zoning Chapter XVIII	30.00
Zoning Map	1.00
Site Development Assessment & Business Attraction Strategy	12.00
Subdivision Ordinance	10.00

Copy Fees		Per Page
Public Record General 8 1/2 x 11 Copy		0.10
8 1/2 x 14 Copy (Legal)		0.10
11 x 17 Copy		0.15
Parcel Maps		2.00
Topographical Maps		5.00
Fair Political Practices Commission Documents		0.10
Copies of City Council/Planning Commission Meetings		
Meeting Recordings		5.00
		per CD
Planning Commission Agenda Cover Sheet Mailing		\$50.00
		per year
Planning Commission Agenda Packets (in advance of meeting)		\$25.00
		per meeting
Electronic Records		CPO - 50%
	Deposit to be determined by the City Manager on a case-by-case basis	
Highlands on the Lake		
After hours emergency lock-out calls		50.00
Return Check Fee		35.00
Civil Subpoenas		\$150 deposit at time of service
The service of civil subpoenas, depositions, and attendance in civil court proceedings of employees will be governed pursuant to Government Code Section 68096.1, 68097, 68097.1, 68097.2, 68907.5, 68907.6, 68907.7, 68907.9, and 68907.10, all inclusive		
Taxicabs & For-Hire Vehicles		
Operator's Permit		125.00
Driver Permit		75.00
Vehicle Permit		25.00
Engineering Fees		
Grading Permits - 2013 California Building Code Fee Schedule		100%
Encroachment Permits		
Driveway Adjacent to Paved Street		\$160
Driveway Adjacent to Unpaved Street		\$105
Trenching - Paved Streets		\$210 + \$1.00/LF
Trenching - Unpaved Streets		\$160 + \$0.50/LF
Other Plan Check and Inspections	4.5% of engineer's Estimate (\$150 minimum)	
Minimum Fee		150.00
Engineer's Estimate		
Heavy Load Permits for Overweight, Over-Width, Over-Length and Over-Height		75.00
Re-Inspection		55.00
Failure to obtain any required permits before work begins		5 x Permit fee

Planning Fees

Zoning Clearance

	Fee	Deposit
Sign Permit	85.00	
Sign Face Copy Change	45.00	
Single Family Residence	70.00	
Second Residential Unit	70.00	
Multifamily Residence <4 units	155.00	
5 to 14 units	680.00	
Multifamily Residence >15 units	CPO-50%	4,000.00
Commercial <5,000 SF	555.00	
5001 to 9999 SF	840.00	
>10,000 SF	CPO-50%	4,000.00
Temporary Use Permit	55.00	
Outdoor Annual Display Permit	45.00	

Lot Line Adjustment

650.00

Lot Merger

135.00

Use Permits

Exempt From CEQA	750.00	
Subject to CEQA	CPO-50%	2,000.00
Mobile home Park	CPO-50%	2,000.00

Street name change fee

400.00

Variance

500.00

Minor Subdivision (Four or Fewer Lots)

Initial Study	1,210.00	
Tentative Map Processing	2,450.00	
Total	3,660.00	
Improvement Plan Processing and Inspections	CPO-50%	4,000.00
Parcel Map Processing	CPO-50%	1,000.00
Subdivision Construction Agreement	570.00	
Acceptance of Easements and Improvements	450.00	

Appeals

Appeal of Staff Decision	880.00	
Appeal of Planning Commission Decision	880.00	

Extension of Approval

345.00

Abandonment of Easement

715.00

Major Subdivision

CPO-50% 5,000.00

Zone Amendment

CPO-50% 2,000.00

General Plan Amendment

CPO-50% 5,000.00

Certificate of Compliance

CPO-50% 1,000.00

Annexation

CPO-50% 5,000.00

Development Agreement

CPO-50% 5,000.00

Special Requests or Studies

CPO-50% 5,000.00

Application and Permits Not Shown

CPO-50% See Note 1

Legal Services

CPO-50%

General Plan Update Fee

To Be Determined

Note 1: At the discretion of the City Manager.
CPO-50%: Cost Plus Overhead (50%)

Police Fees

DUI Cost Recovery		425.00
Police Reports		10.00
Criminal Offender Registration		
Initial Registration		50.00
Change of Address		30.00
Photographs		
CD/Audio-Video		10.00
4 x 5	8.5x11 color copy	10.00
5 x 7		15.00
8 x 10		20.00
Citation Sign-Off		15.00
CPD Parking/Mech/Reg Cites		No Charge
Deer Tag Sign-Off		15.00
Release of Vehicle		100.00
Citizen Clearance Letter		10.00
Repossession Fee		15.00
Booking Fee		(Arrestee) Actual Cost
V.I.N. Verification		
At Police Department		10.00
Other		20.00
False Alarm		
1st - 2nd		-
3rd - 4th		100.00
5th - 6th		200.00
7th - 8th		400.00
9th - 10th		800.00
11th +		1,000.00
Ordinance No. 150-2011 Implementation Fees - Medical Marijuana Dispensary		
LiveScan		Actual Costs
Background Check (per person)		Actual Costs

Parking Citation Fines

21113(A) VC	Parking, School Grounds	\$50.00
21210 VC	Bicycle Parking, Sidewalk	\$50.00
21211(A)-(B) VC	Obstructing Bikeway, Path or Trail	\$50.00
22500(A) VC	Parked in Intersection	\$50.00
22500(B) VC	Parked in Crosswalk	\$50.00
22500(C) VC	Parked in Safety Zone	\$50.00
22500(E) VC	Parked Blocking Driveway	\$50.00
22500(F) VC	Parked on Sidewalk	\$50.00
22500(H) VC	Double Parked	\$50.00
22500(I) VC	Parked in Bus Zone	\$250.00
22500(K) VC	Parked on Bridge	\$50.00
22500(L) VC	Parked in Wheelchair Access	\$250.00
22500.1 VC	Fire Lane	\$70.00
22502(A) VC	Right Wheel to Curb	\$50.00
22504(A) VC	Parking Unincorporated Area	\$50.00
22505(B) VC	Posted No Parking, State Highway	\$70.00
22507.8(A)-(C) VC	Parking in Handicap Space	\$275.00
22514 VC	Parked by Fire Hydrant	\$50.00
22515 VC	Unattended Vehicle	\$40.00
22516 VC	Parked w Person Locked in Vehicle	\$145.00
22517 VC	Open Door on Traffic Side When Unsafe	\$145.00
22522 VC	Parked by Sidewalk Ramp	\$275.00
22523(A) VC	Abandoned Vehicle, Highway	\$350.00
22523(B) VC	Abandoned Vehicle, Public-Private Property	\$350.00
22526 VC	Anti-Gridlock	\$70.00
4461(A)-(D) VC	Misuse Disabled Person Placard/Plate	\$275.00
4000(A)(1) VC	Unregistered Vehicle/Expired Registration	\$85.00
5204(A) VC	Expired/Improper Tabs Displayed	\$85.00
9850 VC	Numbering of Undocumented Vessels	\$85.00
8-6.3 CMC	Parked Over 72 hours	\$145.00
10-6.13 CMC	Abandonment Prohibited	\$350.00
10-6.14 CMC	Failure to Abate	\$350.00
	All Other Parking Codes Not Listed (VC and CMC)	\$50.00
	All Mechanical Violations	\$50.00
	Mechanical Violations w Proof of Correction	\$10.00
40203.5 VC	15 Days After Mailing of Notification of Violation	50% of Violation Not to Exceed \$150
40203.5 VC	DMV Hold	\$10.00
40220 VC	Low Income Payment Plan Fee	\$5.00
40220 VC	Standard Payment Plan Fee	\$25.00

Other Fees

Returned Check Fee	\$35.00
Credit Card Chargeback	\$30.00

Special Events **

	Daily	Cleaning Deposit
Non-profit	\$35.00	\$100.00
All Others Under 50 Attendees	\$75.00	\$500.00
All Others Over 50 Attendees	\$125.00	\$1,000.00

** These fees are adjustable by the City Manager based on past performance.

COMMUNITY CENTER RENTAL RATES 2019-20

** Sq ft are approximations		Standard	Non-Profit
		Rate	Rate
<u>Building w/o Kitchen (4042 sq ft)</u>	4 hours	\$ 235.00	\$ 126.00
Each Additional Hour		\$ 59.00	\$ 32.00
Cleaning Deposit		\$ 300.00	\$ 300.00
<u>Multi-purpose Room (2964 sq ft)</u>	4 hours	\$ 174.00	\$ 93.00
Each Additional Hour		\$ 44.00	\$ 23.00
Cleaning Deposit		\$ 250.00	\$ 250.00
<u>Auxiliary Room (1078 sq ft)</u>	4 hours	\$ 63.00	\$ 34.00
Each Additional Hour		\$ 16.00	\$ 9.00
Cleaning Deposit		\$ 100.00	\$ 100.00
<u>Kitchen Only (1078 sq ft)</u>	4 hours	\$ 50.00	\$ 25.00
Each Additional Hour		\$ 20.00	\$ 10.00
Cleaning Deposit		\$ 300.00	\$ 300.00
<u>Classroom (320 sq ft)</u>	4 hours	\$ 20.00	\$ 10.00
Each Additional Hour		\$ 5.00	\$ 3.00
Cleaning Deposit		\$ 100.00	\$ 100.00
<u>Alcohol Use Additional Deposit</u>		\$ 200.00	\$ 200.00
<u>Returned Check Fee</u>		\$ 35.00	\$ 35.00

RESERVATION DEPOSIT: Non-refundable deposit for reservations made up to twelve (12) months in advance is \$25.00. Reservation deposit will be applied toward facility rental fee.

The applicant will be required to obtain the proper event insurance.

The Senior Community Center is located at 3245 Bowers Avenue, Clearlake. If you are interested in scheduling a visit to the Center, please contact Joyce Overton, Executive Director of the Highlands Senior Service Center, at 994-3051 and she will be happy to schedule a viewing appointment.

Eventholder is responsible for picking up the keys from City Hall on the business day prior to the event. City Hall hours are Monday through Thursday 8:00 a.m. to 5:00 p.m.

PLEASE MAKE ALL CHECKS PAYABLE TO THE CITY OF CLEARLAKE